

REGISTERED CHARITY NUMBER: 200359



**THE MEATH EPILEPSY CHARITY
REPORT OF THE TRUSTEE AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**



THE MEATH EPILEPSY CHARITY
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FOR THE YEAR ENDED 31 MARCH 2019

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THE MEATH EPILEPSY CHARITY
REPORT OF THE TRUSTEE
FOR THE YEAR ENDED 31 MARCH 2019

CHAIR OF THE BOARD OF TRUSTEES STATEMENT

The Meath Epilepsy Charity has been in existence for 127 years. It fulfils a critical service in addressing the residential needs of adults living with complex epilepsy and associated disabilities. Whilst assistance is given by social services through care packages this is increasingly being subject to cuts and restrictions. In addition to the exceptional care we provide, we endeavour to improve the quality of life by providing numerous interests and activities, both educational and therapeutic for the people we support.

The Meath is, therefore, having to depend on the broader community for financial support. It costs approximately £6.5m per annum or £17k per day to keep The Meath operational. The care packages income is £5.5m. 2018/19 was a challenging year financially but thanks to the general support of our donors, the efforts of our fundraising team, and the steps we have taken to increase our sustainable income, we saw a positive impact on our funding gap. However, we have a long way to go. The key to this is finding ways to increase our support and income. The organisation is under financial strain as are many due to the continued freeze in fees paid by many of the local authorities. As the pressure on families is increasing, we see it as part of our strategic remit to not only provide a quality specialist care home, but also to provide advice and support on broader issues.

There are, at the time of writing, 80 residents at The Meath with 42 potential residents on our waiting list. Despite the many challenges, I am delighted that we are in the process of building provision for 3 extra residents to have homes at The Meath in the summer of 2019. Our Fundraising & Marketing team raised a record breaking amount in 2018-19, £398k of which was used to fund this valuable new building project.

The Meath continues to enjoy support from so many people including The Lord-Lieutenant of Surrey, Michael More Molyneux and the past High Sheriff of Surrey Jim Glover OBE, who was a firm supporter. We are particularly grateful to the Lord-Lieutenant and his wife Sarah for hosting a lunch party for every town and borough Mayor in Surrey to support International Epilepsy Awareness Day and our Purple Day 2019 Campaign.

I would like to thank all of our many supporters, whether you have made a one-off donation, taken part in an event, nominated us as your company's charity of the year, or left a gift in your will: with a shortfall of income coming from the Government you have made a difference to the people we support and their families.

It is with such collective generosity and kindness that we can enhance the experiences of all those for whom we care in such unique surroundings, ensuring that they enjoy the same opportunities as their peers.

Trustee and Chair of Finance Committee, Charles Orange, retired during the last financial year. Charles was a Trustee for over 18 years and I should like to thank him for his enthusiasm, guidance, and support of The Meath over the years. In January 2019 we were pleased to welcome onto The Meath Board Graham Healy as Trustee and Chair of Finance. I would like to thank our Patrons, Trustees, Volunteers, and Supporters, and of course, Lindsay Hill our Chief Executive, her Senior Management Team, and all the staff at The Meath for all their hard work and support over the last year.

None of us know what the next year will bring but we are confident and ready to face the challenges and celebrate successes. I am proud to be Chair of Trustees of a charity that ensures that we always recognise ability not disability, and where every success is celebrated. With your help the year ahead promises to be just as impactful.

Mark Dumas Chair of Trustees

THE MEATH EPILEPSY CHARITY
REPORT OF THE TRUSTEE
FOR THE YEAR ENDED 31 MARCH 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustee presents its report with the financial statements of The Meath Epilepsy Charity for the year ended 31 March 2019.

The Meath Epilepsy Charity - Registered Charity number: 200359

The Charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. This was founded under the name "The Meath Home for Epileptic Women and Girls" in a Conveyance and Declaration of Trust dated 28th October 1896.

The Meath Trustee Company Limited - Registered Company number: 5822835

The Meath Trustee Company Limited was incorporated on the 19th May 2006 and is the Trustee of The Meath Epilepsy Charity.

Principal address

Westbrook Road
Godalming
Surrey GU7 2QH

Contact details

Telephone: 01483 415095
Email: info@meath.org.uk
Web: www.meath.org.uk

Patrons

Baroness Parminter of Godalming
The Rt. Hon. Jeremy Hunt MP
John Jeffrey MBE
HM Lord-Lieutenant of Surrey, Michael More-Molyneux
Dr Colin Stokes MBE
Richard Lockwood
Lesley Lockwood

Trustee directors¹

Mark Dumas (Chair)
Tim Bloomfield
Anna Coss
Robin Gourlay
Madeline Henderson
Jonathan Moore

Charles Orange – Resigned 31/12/2018
Malcolm Ring
Tony Robin
Jane Tones – Resigned 22/4/18
Jane Wybrew
Graham Healy – Appointed 16/01/2019

¹ Short Biographies of Trustee directors, Page 14-15

THE MEATH EPILEPSY CHARITY
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CHIEF EXECUTIVE & SENIOR MANAGEMENT TEAM

Chief Executive

Lindsay Hill

Lindsay was Executive Director at The Meath before being appointed Chief Executive in August 2017. She qualified as a nurse for people with learning disabilities in the 1990's and in 2019 celebrates working successfully in this field for 30 years.

Having worked in many care sectors: not for profit, private, the NHS and Social Services, Lindsay has the insight, strength of knowledge and skills to be able to further lead The Meath Epilepsy Charity to flourish and thrive while maintaining the needs of the people we support at the forefront of all progress.

Lindsay has also been on both sides of the regulatory fence as a Registered Manager for two charities and a Regulatory Inspector for a Local Authority, the National Care Standards Commission and Care Quality Commission.

Head of Residential & Commercial

Jo Axton

Jo has worked in the social care sector for 20 years working her way up from Support Worker to Managing Director of a Care Consultation Company. Jo has a background of working with children with learning difficulties, mental health, Autism and complex needs including Epilepsy. Throughout Jo's years of working in the industry she has successfully changed services from closure to become compliant in CQC in all areas and has made them more financially viable. Jo is driven in her role by the people we support and aims at all times to get the best out of the Care Teams in order to ensure that the residents receive the very best care, encouragement and support we can offer.

Head of Fundraising & Marketing

Tania Cantoni MinstF

Senior Ladieswear Buyer for Marks and Spencer for eighteen years but has spent the last fifteen years working in fundraising and marketing. Fundraised and project managed two capital projects at St Peter's Catholic School in Guildford, namely a £5m Sixth Form Centre and £3m Theatre. Then moved into the charity sector as Head of Fundraising & Marketing for a charity supporting children and young people with disabilities achieving record breaking income, as well as successfully fundraising and project managing an appeal for a new sensory suite for the charity. Currently responsible for the cross curricular running of the fundraising and marketing functions at The Meath Epilepsy Charity, leading the team forward at a time of exciting development and growth for the charity.

Head of Finance & IT

Dan Remedios

Has worked in financial management since 1998 including charities such as Watford Mencap, International Alert and CAFOD. As the Finance Manager Dan is responsible for managing the Finance Team, financial strategy, improving financial systems and processes and ensuring that financial good practice is maintained at The Meath. He enjoys helping charities to the benefit of their clients and other stakeholders, and has much experience in financial management, and business services. He hopes to help The Meath to continue to strive to maximise the use of its resources.

Auditors

Crowe U.K. LLP St Bride's House 10 Salisbury Square London EC4Y 8EH
Bankers Lloyds Bank Plc 49 High Street Godalming Surrey GU7 1AT
Investment Advisor JM Finn & Co 4 Coleman Street London EC2R 5TA

THE MEATH EPILEPSY CHARITY
REPORT OF THE TRUSTEE
FOR THE YEAR ENDED 31 MARCH 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity (Registered Charity Number 200359) is a company limited by guarantee and governed by the Memorandum and Articles of Association.

- Epilepsy is covered by the Equality Act in England, Scotland and Wales, and the Disability Discrimination Act in Northern Ireland.
- Most importantly, many people with quite complex epilepsy are able to take part in the same activities as everyone else given the appropriate help and with simple safety measures applied.

Public benefit

The Trustee Directors confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

The Trustee Directors consider the Charity benefits the public by supporting and providing accommodation for individuals with epilepsy and meets the needs of the wider community via these and other services it provides. Fees are reviewed on a needs basis and the majority of residents are funded by local councils.

Recruitment and appointment of new Trustee Directors

The Trustee Directors are Directors of the Meath Trustee Company Limited, the sole Trustee of the Charity. They are recruited to maintain a balance of skills, qualifications and experience to ensure that the Charity and its property are managed efficiently and knowledgeably. When a vacancy occurs, a profile of the new Trustee Director is agreed, with suitable candidates identified possessing the expertise required. References are obtained for any new Trustee Director, including a criminal records bureau check.

All new Trustee Directors are given a copy of the Charity Commissioners' booklet on the responsibilities of a trustee. A file of essential information is provided as part of their induction programme. Each new Trustee Director is appointed for an initial term of five years and may then be re-elected for further periods of three years. The Chairman is appointed at the first meeting in each year until the following year. The Trustee Directors meet at least six times each year.

Organisational Structure

The Chief Executive is responsible for the day to day management of the Charity and reports to the Committee of Management, who are Trustee Directors of the Charity. The strategic direction of the organisation is determined by the Trustee Directors, who have overall responsibility for the Charity. The Trustee Directors also ensure that the Charity adheres to the policies and procedures laid down by the Charity Commission and the Care Quality Commission. In order to fulfil this role, the Trustee Directors have established the following sub committees: Changing Perceptions, Finance and Risk, Fundraising, Health and Social Care, Property and Developments and Nominations and Remunerations Committee. These committees report regularly to the board where decisions are formally agreed.

Arrangements for setting pay of key management

Remuneration of the Chief Executive is decided by the Trustee Directors after consideration of the level paid to comparable organisations and an assessment of performance. The level of remuneration and increases paid to Senior Executives reporting directly to the Chief Executive are proposed by the Chief Executive and agreed by Trustee Directors.

Risk and Corporate Governance Matters

Trustee Directors are responsible for the management of risks faced by the Charity, and treat risk management as a priority. Risk awareness is emphasised throughout all levels of the organisation. Risks are identified, assessed and controls are applied throughout the year by senior management and other staff employed by the Charity. Each risk has been grouped and evaluated according to priority and assigned to one of the five sub-committees for detailed annual review, with the assistance of senior management, and to check that procedures have been established to mitigate those risks.

The Finance and Risk committee formally reviews the entire risk management process annually. There is a major incident plan that operates immediately a serious incident has been identified, and all the other risks are managed on a daily basis. The Charity is subject to regular inspections by the Care Quality Commission (CQC) and is required to

conform to the National Care Standards.

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STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

As an employer, the Charity holds Health and Safety matters as paramount, working to the Health and Safety at Work Act 1974 and other associated legislation. The Chief Executive is responsible for monitoring the Meath's policy and its implementation, maintenance and ongoing review.

The Charity has a procedure for reporting accidents, diseases and dangerous occurrences to the Health and Safety Executive and the National Care Standards Commission, with all records being kept for inspection.

The main risks identified by the Board are:

- Reliance on fees from Local Authorities,
- Inability to raise funds for future developments/refurbishments,
- Poor property maintenance leading to major repair cost,
- Lack of ability to recruit staff and poor staff retention,
- Breach of employment legislation,
- Serious failure to meet care standards.

The processes to mitigate these risks are summarized below:

- The aim is to provide value for money specialist care and maintain excellent communication with the Local Authorities.
- The Charity employs fundraising professionals and plans are fully funded before initiating developments.
- A rolling maintenance programme is operated with professional advice.
- The Charity offers excellent opportunities and is constantly reviewing the recruitment offers and staff development.
- An HR professional specialist is retained to minimise this risk.
- Staff training is undertaken to maintain and improve high care standards.

Funds held as custodian for others

The Charity acts as appointee for those residents who are unable to, or choose not to, operate their own personal finances. These funds are held in a designated bank account with the money available to each individual resident upon request.

Related parties

Anna Coss is a Director of ARTHOUSE Meath Limited (a wholly owned subsidiary of The Meath Epilepsy Charity)

In addition, Tim Bloomfield and Malcolm Ring are Directors of Westbrook Housing, which was formed in January 2012. The Charity works closely in offering supported living services to the tenants of Westbrook Housing affected by epilepsy and associated disabilities. Apart from the above, no other Trustee Directors of the Meath have connections with any other interested parties.

THE MEATH EPILEPSY CHARITY
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ACTIVITIES

Accommodation and Support Services

Progressive pathway

The Meath now offers a complete progressive pathway of specialist care and support for people aged nineteen years onwards who are affected by complex epilepsy and additional challenging disabilities. From twenty-four hour, high needs registered care, through to a few hours' support in a person's own tenancy, our range of living options span the divide and offer flexible, tailored solutions to cater for particular needs.

Health Care

Our specialist Health Care Team is led by an experienced epilepsy nurse consultant. The team ensures that all residents have immediate and continuous support to assist them in handling their epilepsy, together with any other challenging condition they may face. They operate regular clinics, including twice-weekly GP surgeries in association with a local doctor, ensuring that each client receives the latest and most appropriate medication and advice. The team includes a further Epilepsy Nurse, Healthcare Co-ordinator, Physiotherapist, Occupational Therapist as well as a Chiropodist and all work towards helping each person to develop and maintain personal fitness and to fulfil their individual potential.

Eight Houses

We operate eight individual houses on site that are run by specific staff teams to ensure continuity and stability for residents. Each person is encouraged to participate in the basic running of each house, if at all possible, to encourage the development of daily living and independence skills. There are plans in place for the ongoing refurbishment of any of our accommodation falling short of the quality of our most recent high-needs facility, Bradbury House, and the high standards we set ourselves.

Home Support

In addition to our on-site accommodation, we also offer high-quality assistance to people living in their own tenancies through Meath Home Support. Through this service, we can provide people with precisely tailored support, be it every day or for a few hours each week, in the privacy of their own home and to suit their personal budget.

Skills Centre and other activities

It is very much part of our core ethos to provide opportunities enabling people to live interesting, fulfilled lives. The Meath Skills Centre offers access to a wide diversity of skills training, sports, creative and leisure pursuits in order for residents to try new activities or to work towards their own personal goals at a level and pace to suit themselves.

The Centre is organised into several small social enterprises, all of which are run by qualified instructors who maintain a varied and stimulating programme of activities. These include:

- **'Backstage':** A creative and expressive arts workshop that uses dance, drama, music and performing arts to foster the development of verbal and non-verbal communication and encourage free expression. Participants work alongside volunteers in producing scripts, designing and creating costumes, props and backdrops through to public performance, both on and off site.
- **'Touchscreen':** Our fully accessible IT workshop enables people of all abilities to take part in the sessions. The new interactive smart board that was donated by a family in 2017 is proving invaluable for learning, art and IT and is used daily.
- **'Health and Wellbeing':** With the Meath's fully equipped Gym at its heart, sessions that work towards promoting a healthy, active lifestyle include structured gym classes, Badminton, Yoga, Tai Chi and Zumba and swimming, while for the more adventurous, 'Meath Extreme' offers activities such as rock climbing, canoeing, orienteering and parachute jumping. 'Meath Ability' is also active with the team supporting activities such as boat trips which are a challenge but not quite so physically challenging.
- **'Pottery':** Classes with a professional ceramicist provide a further outlet for artistic and creative expression and the development of personal skills in an encouraging, fun environment.
- **'Horticulture':** Regular sessions led by a keen gardener provide people with the therapeutic benefits of gardening with all aspects of flower and vegetable growing undertaken throughout the year.
- **'Cookery':** A popular activity that teaches basic cookery techniques that can be utilised daily as they practice planning and preparing meals in their own home. A brand-new resident's kitchen has enhanced this activity.

THE MEATH EPILEPSY CHARITY
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ACTIVITIES (continued)

- **Photography:** There is an active photography group and one keen resident photographer takes many photos for The Meath and has a gallery in Changing Perceptions.
- **The Arts and Crafts workshop** offers participants the opportunity to express themselves freely through their own individual style and choice of medium. People aspire to create their own artworks and crafts, learning valuable skills and techniques as they work.
- **Personal Enhancement Development and Learning (PEDAL)** and English classes give residents the opportunity to gain confidence in themselves. Poetry is explained and written by residents with some of it published in the new Meath Matters publication. Residents can also participate if they so wish in History, Geography, Science and Media classes.

We also undertake a number of impromptu group networking sessions to explore subjects of interest, as well as working extensively with outside organisations, which not only ensures residents are able to access the best available choices, but that they can also play a full and active part in the wider community. "Quest" go on many outings and are enjoying regular visits to The Mane Chance Sanctuary in Compton, a refuge for horses of all ages.

Across the whole organisation, we strive continuously to maintain the vibrant and supportive environment for which the Meath is renowned, operating a person-centred approach that encourages everyone to achieve their own individual goals. We continuously monitor and evaluate plans to ensure that they remain focused as people's needs develop and change.

The Meath also provides support for residents who want to go on holidays, both nationally and internationally, which allows everyone to enjoy a wide choice of destinations and experiences with appropriately tailored care in place. With such specialised services on offer, our residents originate from across the country, although we work particularly closely with Surrey Social Services, who fund approximately one third of our clients.

Meath Social Enterprises

'Changing Perceptions'

Changing Perceptions is a Meath social enterprise and is now trading alongside other retail outlets at 133 High Street, Godalming. The Changing Perceptions' team comprises Meath clients, volunteers and staff, all working together on donations of preloved furniture, upcycling and repurposing each piece before selling on to customers through their High Street saleroom. All of the staff and volunteers pride themselves on providing real support for people with challenging conditions which empowers and enables their involvement in a friendly, fashionable and rewarding activity that reduces stigma and brings about a true sense of community.

The popularity of Changing Perceptions within the town has grown throughout the past year, with many more volunteers signing up as a result of having stopped for coffee, purchased an item of upcycled furniture and then bought into the whole ethos.

Changing Perceptions' also has a quirky Café which sells Fair Trade teas and Barista coffee plus home-made cakes and light lunches. It has proved a popular meeting place in Godalming for families and business people alike. Furthermore, the highly responsible recycling ethos of the enterprise - keeping items from landfill and turning them into highly original painted pieces of quality - has already made it a destination of choice for people seeking to endorse its environmentally friendly focus.

Changing Perceptions genuinely reaches out to the community and is involved in many different community activities. The thirty RSPB standard, environmentally friendly bird boxes commissioned by Waverley Borough Council have now been erected in a local Godalming park and are enjoyed by all. The team enjoyed manufacturing these using recycled materials as far as possible and The Meath residents monitor them as part of encouraging a wider interest in studying local wildlife.

Changing Perceptions forge extensive links with the community and provide work placements every year for

Rodborough and Broadwater Secondary Schools and special needs schools such as Unstead Park. They also offer College and University placements each year as well as supporting students doing voluntary work as part of the Duke of Edinburgh schemes.

In 2017 they gave Milford School and Ockford Ridge Rainbows recycled Bug Houses – “From CP with love” and have offered to do the same for any other school or organization that would like to receive one.

More information is available at www.changingperceptions.org.uk

Grant-making

The Charity does not make grants to other organisations.

REVIEW OF ACHIEVEMENTS

Governance

In the current challenging financial climate, the Charity has continued to monitor its operating costs and to make cost effective adjustments where it has been deemed necessary.

Staff training and development

The Charity is unswerving in its commitment to the training and development of all staff and volunteers, which we consider to be fundamental to maintaining high quality care and support for all of our clients. New staff undertake an initial training course to achieve their Care Certificate, which is required to be completed within the first twelve weeks of their employment. Existing staff members attend a range of mandatory courses ongoing to update their expertise, while also being encouraged to undertake a Qualifications and Credit Framework (QCF) Award.

THE MEATH EPILEPSY CHARITY
REPORT OF THE TRUSTEE
FOR THE YEAR ENDED 31 MARCH 2019

FINANCIAL REVIEW

Financial position at year end

At 31 March 2019 total Balance sheet values of both Consolidated Net assets and Funds was £14.7m of which £5.1m related to the Charity's Permanent Endowment fund. Freehold Property accounted for £12.6m, Other Fixed Assets £0.4m, Investments at a market value £0.9m, Cash at bank £0.8m and Current Assets exceeded Current Liabilities by £0.8m.

Funding sources during the year £6.8m (2018: £6.3m)

Funding for activities totalled £6.8m during the year and came from Residential, Day Centre and Supported Living Fees £5.8m, Income from Social enterprise £0.3m and Donations, legacies and fundraising events £0.6m.

Expenditure during the year £6.7m (2018: £6.8m)

Expenditure on the Charity's key objectives of providing Residential, Day care and Supported living activities totalled £6.2m. Social enterprise costs were £0.3m and fundraising costs £0.2m.

Outcome

A surplus was incurred of £141k (2018: deficit £428k). Cash at bank and in hand increased during the year by £39k to £795k.

Comments on Financial performance

The Consolidated surplus for the year of £141k was higher than last year (deficit of £428k). The Charity owns its freehold premises and so does not have to pay rent for residential accommodation. There has been and is a continuing difficulty in obtaining sufficient fees from Local Authorities to provide for the living costs and the life enhancing activities which we wish to provide for our residents. A new and enhanced fundraising team has been recruited in order to raise the necessary funds.

- Residential and day care services income at £5.8m was 3.2% higher than in 2018 reflecting full occupancy in our new Bradbury House. Costs of residential and day care at £6.0m (2018: £6.0m) rose by 3.0% mainly due to increased staffing costs.
- Supported living income of £213k rose by 3.1% and income from social enterprises decreased to £239k a reduction of 49.6% due to the demerger of the Arthouse. The costs of the social enterprises exceeded their income by £72k. (2018: £187k).
- Donations totalled £601k (2018: £179k). The total cost of raising funds was £248k (2018: £134k).
- Capital expenditure of £179k was incurred (2017: £180k) including £68k on Internet equipment and cabling.

Reserves Policy

The Charity needs to have reserves to enable it to meet its charitable obligations should there be an unexpected revenue shortfall. The existence of unrestricted funds also offers the Meath flexibility to plan and, if necessary, temporarily, to fund the start of major projects to improve the standard of accommodation and facilities for residents and to maintain its buildings without waiting for all the funds required to be received from the appeals for such projects. Free and undesignated reserves at 31 March 2019 amounted to £1.3m being the amount of the unrestricted general fund. Trustee Directors have approved a policy of aiming to maintain a level of free reserves in the range of 3 to 6 months of expenditure - being £1.6m to £3.1m based on current levels of expenditure. Current free reserve levels are below this range.

Investment policy and objectives

Investments had a value of £0.9m at 31st March 2019. The Trustee directors can make such arrangements as they think fit for the investment of the charity's funds and have regard to the likely timing of major future development expenditure and the level of market prices when making decisions on investments. Social, environmental and ethical aspects of making investments have recently been discussed by the Trustee directors.

THE MEATH EPILEPSY CHARITY
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PLANS FOR FUTURE PERIODS

Emerging Opportunities and Cost-Effectiveness

There has been no improvement in the financial environment within social care and the challenges of securing sufficient fee levels to meet the true cost of care remain. To deal with this effectively, the Meath has developed its professional and special epilepsy expertise to enable it to manage and better evidence resident and client needs when in discussions with purchasers.

The drive to improve income by increasing fees runs alongside plans to review expenditure across the board and to reduce costs wherever possible without impacting upon the quality of our services and our philosophy of care. While the focus on our cost-effectiveness will be maintained ongoing, we will also be updating and reviewing our strategic plan to ensure that the Meath can continue to be the 'Outstanding Leader' in service provision for people with epilepsy and disabilities.

Summary of the Meath's Objectives 2019-20

- To ensure that all fees charged are linked to assessed needs and cover the true cost of the support being offered.
- To review the management structure and roles and responsibilities of staff, ensuring we meet the required regulatory and philosophical provision of care in the most cost-effective way possible.
- To follow the professional conditions survey conducted in 2016 ensuring we operate within a clear schedule of planned preventative maintenance, refurbishment and replacement.
- To complete a comprehensive review of all of the job roles at the Meath to ensure that the job descriptions are current and accurate and that the terms, conditions and benefits for each post are fair and reflect the local market.
- To increase the revenue from fundraising activities.
- To review the staff training programmes ensuring that all staff have access to mandatory, specialist and development training courses.
- To conduct Strategic Business reviews for all Departments.
- To maximise awareness and community engagement of International Epilepsy Day in March 2019
- To maximise social media engagement by at least 50% more than during the last six months.
- The Fundraising Department has a challenging target to raise £776k in 2019-2020 and investment has been made in the team to take on this challenge with the support of the Chief Executive.

STATEMENT OF TRUSTEE RESPONSIBILITIES

The Trustee Directors are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed requires the Trustee Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing those financial statements, the Trustee Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

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- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustee Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustee Directors are responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Charity Trustees play a very important role in making sure that the charity is run in the interests of the people it is there to support. They strategically oversee the management and administration of the organisation.

Trustees ensure their charity has a clear strategy, and that its work and goals are in line with its vision. Trustees' role in a charity is to be the 'guardians of purpose', making sure that all decisions put the needs of the beneficiaries first. They safeguard the charity's assets – both physical including property, and intangible, such as its reputation. They make sure these are used well and that the charity is run sustainably.

Trustees don't usually get involved with the day-to-day running of the charity. They delegate this to the staff, led by the Chief Executive. Instead, they play the role of 'critical friend' to the Chief Executive by giving support and by challenging – in a supportive way – to help them manage effectively. However, in smaller charities with few staff, Trustees may take hands-on roles too.

Most Trustee boards meet four to eight times a year. Many boards have subcommittees that focus on particular areas of work or projects. Where they do, Trustees are often expected to get involved with one or more subcommittees, as well as having a good understanding of their charity's work overall.

Each new Trustee is appointed for an initial term of five years and may then be re-elected for further periods of three years. The Chairman is appointed at the first meeting in each year until the following year.

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

The Chief Executive's Report and the Fundraising and Marketing Report as set out on pages 16 to 21 are part of this Report of the Trustee.

ON BEHALF OF THE TRUSTEE



M Dumas – Chairman
The Meath Trustee Company Limited

Date: 30th July 2019

THE MEATH EPILEPSY CHARITY
CHAIR OF THE BOARD OF TRUSTEES REPORT
FOR THE YEAR ENDED 31 MARCH 2019

SHORT BIOGRAPHIES OF TRUSTEE DIRECTORS AND CHIEF EXECUTIVE

Mark Dumas (Chair) - Mark worked for twenty years for E.D. & F. Man holding various executive roles. He was a Trustee of The Parkinson's Disease Society for eight years and Chairman for five years. He is on the Supervisory Board of Dom Development SA, a publicly quoted house builder on the Polish Stock Exchange. Mark was a Trustee of the Royal Humane Society and worked for many years as an adviser at the Citizens Advice Bureau. He is a member of the Charity's Finance and Risk, Property and Developments, and Fundraising Committees.

"It may surprise you to know that, each day, eighty five more people are diagnosed with Epilepsy across the country. Many people's Epilepsy will be so severe that medication alone will not control it. The residents at The Meath require twenty-four hour care in order for them to live safe, happy and fulfilled lives. Our services at The Meath are making a tremendous difference day to day for the people living with severe epilepsy and associated disabilities that we currently support. I am in The Meath regularly and when you see the residents laughing, smiling and fulfilled, you know that this is a wonderful charity to be involved with"

Tim Bloomfield - Tim has over forty years' experience as a Chartered Surveyor, acting as an agent, developer and arbitrator. He is a Trustee of a local Charity. He is also a member of the Charity's Property and Developments and Changing Perceptions subcommittees within the charity.

"I am particularly proud of the small contribution I was able to make to the birth and growth of our two Social Enterprises, Changing Perceptions and Arthouse Meath (the latter now a charity in its own right called ARTHOUSE Unlimited) and the improvement in our residential facilities of Bradbury Wing and Bradbury House. I remain awestruck by the dedication and hard work of the staff, and the determination of our residents and other clients to live life to the full in spite of their disability."

Anna Coss - Anna was Head of Strategic Commissioning and Performance Development for Adult Services at West Sussex County Council and chaired their Safeguarding Board until she retired in March 2009. She is a qualified social worker with a strong interest in listening to and promoting the views of people supported by the Charity and their carers. Anna is a trustee at The Grange in Bookham, Surrey. She is also a member of the Charity's Health and Social Care subcommittee and is a director of Arthouse Meath Ltd, a subsidiary company of the charity.

"As a Godalming resident of many years, the change of The Meath over the past decade from a a kindly but very old fashioned inward looking institution, to the vibrant, noisy life enhancing outward facing and still caring place it is today, is a joy. As a Trustee I am proud to have contributed to this transformation."

Robin Gourlay - Robin spent 35 years as an Executive for the BP Group. Between 1995 and 2003, he was Chairman of Anglian Water PLC and the Rugby Group PLC. He is also a member of the Charity's Finance and Risk and Changing Perceptions subcommittees. Robin was Chair of Trustees at The Meath for over ten years.

"I was initially attracted by the fact that for over a century The Meath has been at the forefront of best practice regarding the support it provides for its residents, and I wished to contribute towards maintaining this record. I want to continue as a Trustee in support of the Management when it faces the unprecedented challenge of being a leader in its field, whilst receiving diminishing financial support from Local Authorities."

Madeline Henderson - Mady is currently a Fundraising Consultant at the National Trust, having previously spent 14 years working with charities supporting disabled children and young people across a number of roles, most recently Head of Communications. Mady sits on the Fundraising subcommittee, her specialism is Major Donor fundraising.

"From the moment I first visited The Meath I knew I wanted to support the fantastic work there, so I'm delighted to be able to draw on my professional skills to volunteer as a trustee. It's a very special place with a brilliant team so I feel very privileged to be involved."

THE MEATH EPILEPSY CHARITY
CHAIR OF THE BOARD OF TRUSTEES REPORT
FOR THE YEAR ENDED 31 MARCH 2019

Graham Healy - Graham is a Chartered Accountant, who retired in 2015 as a partner of Smith & Williamson in Guildford, after more than 30 years. He has over 20 years' experience as a Trustee of various Surrey based charities, and is also involved with several local charities in Woking, where he has lived since 1992. Graham joined the Board in January 2019.

"As a relatively new Trustee, I am still on a steep learning curve, but my immediate impression is of a motivated organisation that cares deeply about the welfare and happiness of its residents."

Jonathan Moore - Qualified as a Doctor in 1978 and for seven years served in the regular army as a regimental medical officer. He then transferred to the TA and commanded a Regimental Medical Officer Field Ambulance in Kingston upon Thames and later acting as Staff Officer in a divisional HQ. He was been a NHS GP for 32 years and Senior Partner for a practice in NE Hampshire. During that time, he had sole medical responsibility for a 120 bedded residential nursing home. He retired from practice in March 2017.

"I elected to become a Trustee of The Meath as I am so impressed by all I have seen that the organisation does to help provide a home for many with severe Epilepsy. I felt that as a retired GP I could contribute through my understanding of epilepsy and social care."

Malcolm Ring - Malcolm was a solicitor, having been a partner with Taylor Wessing LLP in London for more than thirty years. He completed 21 years' service with the Territorial Army, serving as a Commanding Officer, and then as Regimental Colonel of the Honourable Artillery Company between 1986 and 1990. He has had twenty years' experience as a trustee of various charities and his daughter is a resident at the Meath. He is also a member of the Charity's Property and Developments Sub Committee.

"The Meath is a community that's full of very special people including my daughter; the people we support, our wonderful volunteers and dedicated staff team all work together to make The Meath such a positive place."

Tony Robin - Tony worked for over 35 years as an Institutional Stockbroker, 18 of which were on the floor of the London Stock Exchange. He was a Director of Hoare Govett for his last 15 years. In retirement he has been a Trustee of the charity CHANCE for Nepal. He has two children and lives locally.

"The Meath is a community that's full of very special people including my daughter; the people we support, our wonderful volunteers and dedicated staff team all work together to make The Meath such a positive place."

Jane Wybrew - Jane trained as a nurse and worked as a Health Advisor and Aids counsellor. She serves as a Magistrate in the Adult and Youth Courts and is a member of the Charity's Health and Social Care Sub Committee.

"I chose to be a Trustee and support The Meath because it is a life enhancing home for the residents and I was inspired to be a part of this. I wanted to support and contribute to making a difference to the lives of the staff and residents by using my nursing background and counselling experience. I am proud to be a Trustee and enjoy working with the diverse group on the Board towards constant improvement for all the residents."

THE MEATH EPILEPSY CHARITY
CHIEF EXECUTIVE'S REPORT
FOR THE YEAR ENDED 31 MARCH 2019

CHIEF EXECUTIVE'S REPORT

We can genuinely say that the Meath recognises ability not disability, and that every achievement is recognised no matter how small or large and celebrated. This is one of the things I am most proud of.

We work hard to ensure that the people we support are not excluded and are empowered to learn, develop, have fun and try new opportunities. We constantly strive to ensure that all our residents are happy, included and fulfilled, and that their families feel supported.

I am also extremely proud of the staff. They are fundamental to the service provided at The Meath and are the people who "make the difference"! In the current challenging financial climate, The Meath has continued to monitor its operating costs and to make cost effective adjustments where it has been deemed necessary.

During the last financial year there have been further changes to the senior management structure. With robust leadership now in place, a continual financial review and restructure is taking place across the whole business to ensure long term stability for the charity. We have an extremely experienced Registered Manager in place and have created a new role, Head of Residential & Commercial. The Senior Management Team has been streamlined for best effect across the business.

Another challenge for 2018 along with most others in the care industry was the recruitment of support workers. We made the decision to work in partnership with a respected recruitment specialist and they successfully filled 18 positions.

This has been a challenging year and there have been many hot topics to deal with such as the delivery of GDPR in all areas of the business. Governance of charities is still a much talked about subject and it has kept the management team and Trustees fully engaged. Our fundraising team have had an excellent year. This is important because charities are facing increasing financial uncertainty as statutory income falls and becomes less predictable.

We had a CQC inspection in February and we are proactively using the feedback given to build and develop our service delivery. We were delighted with the testimonials made by the people we support and their families.

Along with the challenges there were many highlights and a personal one for me was The Annual Awards Ceremony held in January to celebrate the many varying successes of the people that we support, in front of their families followed by an After Party. At The Meath we recognize ability not disability and every success is celebrated, never was this more clearly demonstrated than at the Awards Ceremony. The cost of the Annual Awards was funded by our new fundraising initiative, The Life Enrichment Fund.

The Annual Carols at St Clement Danes was a joy, and we were honoured to enjoy the company of The Lord Lieutenant of Surrey, Michael More-Molyneux, The High Sheriff of Surrey, Jim Glover OBE, the Mayor of Surrey Heath, Dan Adams, and the Mayor of Waverley, Denise Le Gal. The Meath Choir, ably supported by the Guildford and Godalming Jazz Choir, performed superbly enchanting the congregation and resident Amy was over the moon that her father, global opera Bass, Brindley Sherratt sang for The Meath at the Carols. We were also honoured to have top Tenor Stephen Petch perform.

Another new initiative was The Meath Summer Drinks Reception kindly hosted by Michael More-Molyneux. This was a wonderful opportunity to thank historic supporters and engage potential new ones. 200 people gathered at Loseley Park and it was an extremely successful evening. The new Meath films playing gave an insight into life at The Meath. HM Lord Lieutenant of Surrey, Michael More-Molyneux, and Chair of Trustees both spoke eloquently about The Meath and why they support it.

The people we support continue to benefit from living at The Meath and are provided with very comfortable accommodation in a beautiful and characterful estate of 10 acres. It gives them a chance to have a very high quality of life with a devoted and caring team of staff who encourage development of skills and confidence. This is so often a life changing experience for residents. Life enhancing services include Meath Ability, the Skills Centre, including Changing Perceptions, Backstage, the Gym, Pottery, Art and Touch Screen. There is a wide variety of choice of activities every day as well as many trips and outings.

To continue to improve services and facilities, The Meath is driven towards looking for ways to diversify its income by continuing to invest in its Fundraising Department which will bear fruit in following financial years and ensure the charity's stability. We are proud that over 80 pence in every pound directly benefits our residents.

THE MEATH EPILEPSY CHARITY
CHIEF EXECUTIVE'S REPORT
FOR THE YEAR ENDED 31 MARCH 2019

Two new initiatives by the Fundraising Department in 2018, The Wish List and Life Enrichment Funds, have enabled us to provide equipment and opportunities for our residents and we are grateful to everyone who has supported these new initiatives. There is more detail in the Fundraising Report.

The increase in volunteers and supporters has enabled us to build upon and increase the range of activities we provide, and has significantly enhanced our community presence and participation. The excellent volunteer force of around 180 at The Meath and their sterling efforts would have had an estimated benefit of over £265,000 per annum. Thank you is never enough but we do enjoy the Annual Volunteers Thank You party in Volunteers Week. We say thank you a lot of the time to a lot of people and organisations and we know we could not deliver what we do without their support. Their input will become even more important as we focus our efforts to ensure that the charity has a long-term sustainable future.

Our Fundraising & Marketing Department works tirelessly to not only raise much needed funds for The Meath but also to raise awareness of both The Meath and the fact that 1:100 people have Epilepsy. The inaugural 2019 Purple Day Campaign celebrating International Epilepsy Awareness Day was a triumph and you will read more about this later in the report. The Patrons, and Board of Trustees are a great support and I, together with my staff teams, all face the forthcoming year with enthusiasm and vigor.

Lindsay Hill
Chief Executive

**THE MEATH EPILEPSY CHARITY
FUNDRAISING AND MARKETING REPORT
FOR THE YEAR ENDED 31 MARCH 2019**

FUNDRAISING AND MARKETING REPORT

While The Meath is committed to proving the outstanding level of care and support that residents and day clients receive, the variety of opportunities, combined with specialist care and support, do not come cheaply. The people we support receive funding from their own Local Authority for a basic care package but, with a successful fundraising department, The Meath finds ways to augment the allowance for all the extra things that mean so much to those in our care. From enjoyable trips out to new furniture, vital refurbishment to a year of singing classes, fundraising at The Meath means the difference between simply living and living a fulfilled life where people we support are able to experience, enjoy, challenge themselves and to be engaged and active members of their community. Over the past year the Fundraising & Marketing team has expanded and is now better placed than ever to continue to enable The Meath to go from strength to strength.

The Fundraising Department had a very successful year in 2018-19 with income of £710k for year end. £398k of this income was housed for the office conversion project to offer 3 new people homes at The Meath.

Tania Cantoni, Head of Fundraising & Marketing said "This continues to be an area of key development for the Chief Executive and Trustees as the difficult economic climate means that it has never been more important for the Charity to have a professional fundraising and marketing department. The department has grown and developed in the last year, achieved record breaking income and has significantly raised the profile of both The Meath and Epilepsy.

The Meath is benefitting from a new energetic and enthusiastic team with vision and fresh fundraising and marketing strategies. The team is well resourced by full and part-time colleagues who have individual areas of expertise. All of the team work to the highest moral and ethical standards and we are always transparent and honest to supporters about what we want the money for and why. We always make it clear to potential donors how much of their money is directly used for the beneficiaries."

Events Highlights 2018

We are extremely fortunate to have ongoing support from a variety of individuals, corporates and Trusts, and we thank them all for helping us to continue our valuable work enabling and empowering extremely vulnerable individuals to live safe, happy and fulfilled lives. In 2018 we worked with some large corporations on Corporate and Social Responsibility days which were very beneficial to the charity. All the support that we receive enables us to build on our work and ensure that The Meath stays operational.

Smaller projects have also enhanced the lives of residents. Smaller funding allocations have funded brand new T-Shirts and kit bags for The Meath swimming group, films for Meath Movie Nights and a new specially adapted table for the Skills Centre Cookery Room. The team is also extremely grateful for the friendship and support that comes in many other forms from local community organisations.

We continue to maintain and seek to improve the relationships we value with all of our stakeholders, particularly the families and friends of the people we care for and support, while we are also keen to welcome new people who share our philosophy and aims.

Marketing

In common with most charities we made the decision to split the Fundraising & Marketing disciplines. The monthly publication, Meath Matters, has gone from strength to strength in the last year and there is a plethora of new and relevant literature. The Marketing Co-ordinator has assisted with the combined Annual Accounts and Impact Report for 2018 and was a key player in the marketing for the Purple Day Campaign. The increased awareness of both Epilepsy and The Meath over the last year is huge and even apart from the Purple Day Campaign the continuous marketing of The Meath has paid dividends.

THE MEATH EPILEPSY CHARITY
FUNDRAISING AND MARKETING REPORT
FOR THE YEAR ENDED 31 MARCH 2019

Budgets for 2019-2020

A challenging and ambitious target gross income of £776,500 has been agreed for the fundraising team to achieve in 2019/20. There is a significant increase on the Trusts and Foundations targets and we have for 2019/20 set separate targets for both operational and capital funding and also for restricted and non-restricted funds.

The main focus of the fundraising department for the current financial year is to strengthen The Meath's financial position and sustainability.

Charity of The Year

We are lucky to be supported by so many organisations as Charity of The Year but were particularly delighted that Cllr Dan Adams, The Mayor of Surrey Heath made us one of his chosen charities for 2018-19. He and his wife Sarah worked tirelessly for The Meath helping and supporting us in his Mayoral year and on Purple Day visited 13 different Purple Day sights. Dan does not want to lose touch with the charity and we are working together to find a role to help us continue to spread the word about Epilepsy.

Cllr. Dan Adams – Mayor of Surrey Heath

"Prior to my appointment at the Mayor of Surrey Heath, my wife, Sarah, and I thought long and hard about which charities we wished to support ensuring that during our year, the platform we have been given we can use to really make a difference.

I grew up with my Mum living with Epilepsy and, whilst to me it was quite normal and she was just 'mum', as a child it was apparent that so many people shy away from talking about Epilepsy perhaps through the unknown or the stigma that was once attached. One of my earliest memories is a time where mum took me to the dentist whose entrance was at the top of a fire escape, we climbed the steps to find that the door was closed. Mum had a seizure at the very top and I found myself as a nine-year-old boy having to lock my legs either side of the stairs to stop us both falling. I looked around to find many passers by simply looking on and not one coming to help.

The work of The Meath along with other organisations has brought about a huge change in people's perceptions of those living with Epilepsy and for that I am truly grateful. Before becoming Mayor, I visited The Meath and was simply blown away by the amazing community they have and the work that they do. Many of you will be aware that as soon as you enter the grounds you really cannot miss the vibrant and welcoming atmosphere that greets you. The residents and staff really are a formidable team and one that I am both proud and honoured to support.

Keep up the fantastic work everyone and I look forward to continuing to support you once my Mayoral year is over.

International Epilepsy Awareness Day #Purple Day March 2019

The Meath Fundraising and Marketing team embarked on their biggest awareness and fundraising campaign to date for Purple Day this year. As an unseen condition, Epilepsy needs awareness raised and we're delighted to have made a big impact in the local areas of Godalming, Guildford and Cranleigh this Purple Day. Purple Day raised over £15,000 with more fundraising events being held over the summer. Additionally, we have had 12 offers to be Charity of The Year 2019-20 from Purple Day.

HM Lord-Lieutenant of Surrey, Michael More-Molyneux held a lunch at his home for every Town and Borough Mayor in Surrey and they were all asked to make a donation to The Meath.

THE MEATH EPILEPSY CHARITY
FUNDRAISING AND MARKETING REPORT
FOR THE YEAR ENDED 31 MARCH 2019

Life Enrichment Fund - NEW for 2018

The Meath Life Enrichment Fund was introduced in March 2018 as a new initiative to support those residents who have families that are unable to support them by paying for trips or expensive essential equipment that would not naturally be funded.

There is a panel that reviews all requests and meets quarterly to agree spending of the funds raised by the Fundraising Department.

The fund raised over £24k in 2018 and funded 11 applications.

We are all inclusive and want to give each and every person we support the same opportunities to develop and enjoy themselves as their peers do irrespective of their financial position.

We receive fee payments that cover each person's day to day care, which is immediately translated into staffing and household costs. There is no obligation for the Government to provide the many and varied opportunities that exist at The Meath to help people access skills training, sports, creative or leisure pursuits.

Historically, The Meath has covered every cost. In this difficult economic climate it is getting harder for The Meath to pay for these non-contractual costs. In order to ensure that all the people we support can live life to the full and take advantage of every opportunity, we have set up a Life Enrichment Fund which has been very successful and in 2018 paid for a variety of health care equipment and activities.

The Life Enrichment Fund has raised funds for an allterrain wheelchair, standing frame, new specially adapted bathroom for Little Meath, paid for the Annual Awards Ceremony for all the people we support and Christmas presents for each resident to name but a few things.

Legacies

We are fortunate enough to have some generous supporters who have kindly pledged a gift in their will. Leaving a gift in your will is a very special way of giving that helps us to ensure that we can continue to provide the best service possible for many years to come.

A gift to The Meath in your Will, once family and friends have been taken into account, will impact dramatically on what can be achieved by the Charity, as well as provide a wonderfully long-lasting personal legacy. Mark Dumas, Chair of Trustees

Our daughter has been in the wonderful care of The Meath for over 20 years. During this time she has had several

The Wish List (NEW FOR 2018)

The Meath Epilepsy Charity is a very special place indeed and is home to 80 residents who live with complex epilepsy and associated disabilities. Every resident is encouraged to live life as independently as possible through a personalised programme of care and support. Whatever challenges a resident may face, the dedicated team of staff and volunteers are on-hand to enable each resident to make the most out of life and reach their potential.

It costs £6.3m per annum to keep The Meath operational which equates to over £17k per day. Despite being a proactive and resourceful charity, The Meath has to carefully plan and prioritise new opportunities and much needed equipment. Many of the staff and people that we support at The Meath often recognise the need for something new that, no matter how small, would make a big difference to the lives of residents.

There was so much that the people that we support needed that we just couldn't cover out of budget so we launched our first Wish List in April. We've been overwhelmed by the generous response by family members, supporters and local organisations. Wish List donors have provided a new powered wheelchair for Changing Perceptions, a digital camera, key items of furniture for residents, a TV, an iPad for Occupational Health and more! The Wish List has

raised over £20k.

**THE MEATH EPILEPSY CHARITY
FUNDRAISING AND MARKETING REPORT
FOR THE YEAR ENDED 31 MARCH 2019**

Meath 100

The Meath 100 is a really simple way to support The Meath and stand a good chance of getting something back! The Meath 100 lottery raises £3,000 each year which helps us to offer the people we support some of the things that core funding does not stretch to. Meanwhile this year we've had some delighted winners who have also benefitted!

Andrew, a resident at The Meath was lucky enough to win the top prize of £150 and he didn't need to think twice about how to spend the money. "I'm going to take my mum out for a great day out and lunch in London!"

Gift Aid

The Fundraising department reclaim gift aid wherever they can and in 2018-19 were able to claim over £19,230 which was all used for the benefit of the residents.

Fundraising Statement

We take pride in our relationships with the people and organisations who support The Meath and remain committed to an ethical approach to all our fundraising practices. We are registered with the Fundraising Regulator, adhere to the Fundraising Regulator's Code of Fundraising Practice for the UK and comply with the standards outlined. The fundraisers in the department all belong to the Institute of Fundraising. We have not worked with a Professional Fundraising Organisation or Commercial Participator to solicit donations and have no plans in the future to do so. We have always had a strict policy of never selling or passing on our supporters' personal data and have never bought fundraising data from a third party. A Fundraising & Communications Policy was written in 2018 and is available for view by interested parties on our website. The Fundraising & Communications department at The Meath is GDPR compliant.

The Meath Epilepsy Charity has received no complaints regarding its Fundraising.

THE MEATH EPILEPSY CHARITY
INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEE OF THE MEATH EPILEPSY CHARITY
FOR THE YEAR ENDED 31 MARCH 2019

Opinion

We have audited the financial statements of The Meath Epilepsy Charity for the year ended 31 March 2019 which comprise Consolidated Statement of Financial Activities, Consolidated and Charity Balance Sheet, Consolidated Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent charity's affairs as at 31 March 2019 and of the group's incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustee's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustee has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustee is responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

THE MEATH EPILEPSY CHARITY
INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEE OF THE MEATH EPILEPSY CHARITY
FOR THE YEAR ENDED 31 MARCH 2019

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustee's report; or
- sufficient accounting records have not been kept by the parent charity; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit

Responsibilities of trustee

As explained more fully in the Trustee Director's responsibilities statement set out on page 18, the Trustee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustee Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee Directors are responsible for assessing the group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustee either intends to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's Trustee, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Charity's Trustee Directors those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustee as a body, for our audit work, for this report, or for the opinions we have formed.

Crowe U.K. LLP

Crowe U.K. LLP
Statutory Auditor
London

15 OCTOBER 2019

Crowe U.K. LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE MEATH EPILEPSY CHARITY
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019

GROUP		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2019 Total funds £	2018 Total funds £
	Notes					
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	87,747	513,689	-	601,436	178,630
Charitable activities				-		
Residential and day care services	4	5,819,813	15,010	-	5,834,823	5,653,242
Fund raising events		97,236	-	-	97,236	41,230
Social enterprise		238,993	-	-	238,993	474,471
Investment income	3	19,714	-	-	19,714	17,416
Total		6,263,503	528,699	-	6,792,202	6,364,989
EXPENDITURE ON						
Charitable activities						
Residential and day care services	5	6,049,790	-	113,364	6,163,154	5,985,463
Raising funds	5	52,324	195,984	-	248,308	134,225
Social enterprise	5	309,890	-	-	309,890	661,598
Total		6,412,004	195,984	113,364	6,721,352	6,781,286
Net gains/(loss) on investments		70,569	-	-	70,569	(11,928)
NET INCOME/(EXPENDITURE)		(77,932)	332,715	(113,364)	141,419	(428,225)
Transfers between funds		-	-	-	-	-
NET MOVEMENT IN FUNDS		(77,932)	332,715	(113,364)	141,419	(428,225)
RECONCILIATION OF FUNDS						
Total funds brought forward		9,630,707	-	4,944,753	14,575,460	15,003,685
TOTAL FUNDS CARRIED FORWARD		9,552,775	332,715	4,831,389	14,716,879	14,575,460

CONTINUING OPERATIONS

Income and expenditure has arisen from continuing and discontinued activities.

The notes form part of these financial statements

THE MEATH EPILEPSY CHARITY
CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2019

		Consolidated		Charity	
		2019	2018	2019	2018
		£	£	£	£
FIXED ASSETS					
Tangible assets	9	13,007,297	13,169,001	13,007,297	13,155,120
Investments	10	852,207	796,239	852,207	796,240
		13,859,504	13,965,240	13,859,504	13,951,360
CURRENT ASSETS					
Stock		-	46,113	-	-
Debtors: amounts falling due within one year	11	674,003	457,918	723,963	530,836
Cash at bank and in hand		795,240	755,448	783,240	708,405
		1,469,243	1,259,479	1,507,203	1,239,241
CREDITORS					
Amounts falling due within one year	13	(611,868)	(649,259)	(611,868)	(588,417)
NET CURRENT ASSETS		857,375	610,220	895,335	650,824
TOTAL ASSETS LESS CURRENT LIABILITIES		14,716,879	14,575,460	14,754,839	14,602,184
NET ASSETS		14,716,879	14,575,460	14,754,839	14,602,184
FUNDS OF THE CHARITY	15				
Unrestricted funds:					
General fund		1,328,527	1,406,459	1,366,487	1,433,183
Capital fund		8,224,248	8,224,248	8,224,248	8,224,248
		9,552,775	9,630,707	9,590,735	9,657,431
Restricted funds:					
Restricted Fund		332,715	-	332,715	-
Endowment funds		4,831,389	4,944,753	4,831,389	4,944,753
TOTAL FUNDS		14,716,879	14,575,460	14,754,839	14,602,184

The financial statements were approved by the Board of Trustee Directors on 30th July 2019 and were signed on its behalf by:



M C Dumas - Chairman
The Meath Trustee Company Limited

THE MEATH EPILEPSY CHARITY
CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2019

GROUP	Notes	2019 £	2018 £
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	A	<u>259,987</u>	<u>(170,488)</u>
Cash flows from investing activities:			
Purchase of fixed asset		(279,025)	(179,053)
Sale of fixed asset		24,515	46,838
Purchase of fixed asset investments		(94,447)	(98,003)
Sale of fixed asset investments		109,048	110,337
Interest received		<u>19,714</u>	<u>17,416</u>
Net cash used in investing activities		<u>(220,195)</u>	<u>(102,465)</u>
Change in cash and cash equivalents in the reporting period		<u>39,792</u>	<u>(272,953)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>755,448</u>	<u>1,028,401</u>
Cash and cash equivalents at the end of the reporting period	B	<u>795,240</u>	<u>755,448</u>

The notes form part of these financial statements

THE MEATH EPILEPSY CHARITY
NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2019

A. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

GROUP	2019	2018
	£	£
Net income/(expenditure) for the reporting period	141,419	(428,225)
Adjustments for:		
Depreciation charges	416,214	391,457
Loss/(Gain) on investments	(70,569)	11,928
Interest receivable	(19,714)	(17,416)
Decrease/(Increase) in stock	46,113	8,233
Increase in debtors	(216,085)	(174,897)
(Increase)/Decrease in creditors	(37,391)	38,432
Net cash (used in)/provided by operating activities	<u>259,987</u>	<u>(170,488)</u>

B. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2019	2018
	£	£
Cash and cash equivalents at the end of the reporting period	<u>795,240</u>	<u>755,448</u>

The notes form part of these financial statements

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES

a) Charity information

The Charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity registered in the UK (no. 200359) and is a public entity. The address of the registered office is Westbrook Road, Godalming, GU7 2QH.

b) Basis of preparing the financial statements

The accounts & financial statements have been prepared in accordance with the Charities SORP (FRS102) applicable to charities preparing their accounts in accordance with FRS102 the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the previous Statement of Recommended Practice: Accounting and Reporting by Charities which was effective from 1 April 2005 but which has since been withdrawn.

The Meath Epilepsy Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements of The Meath Epilepsy Charity and its subsidiary company are consolidated, on a line-by-line basis, to produce the Group financial statements. The consolidated entity is referred to as 'the Group'. The charity has taken advantage of the exemptions in FRS 102 from the requirements to present a charity only Cash Flow Statement and certain disclosures about the charity's financial instruments.

Having considered the financial position of the Meath Epilepsy Charity and plans and forecasts for future periods, the Trustee is satisfied that there is no material uncertainty around the ability of the Charity to continue as a going concern for the foreseeable future. The financial statements have therefore been prepared on the basis that the charity is a going concern.

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

c) Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably. The main sources of income are from local authorities for providing high levels of care and residential accommodation, this is supplemented by income from social enterprises providing products & services to external clients and the general public. Income from local authorities is recognised in the year that care and accommodation is provided. Income from social enterprises is recognised in the year that a sale occurs. Donations are recognised on receipt.

d) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

e) Raising funds

Raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities, events and non-charitable trading.

f) Governance costs

This comprises the costs of compliance with constitutional and statutory requirements.

g) Taxation

The charity is exempt from tax on its charitable activities but is registered for VAT for the social enterprises.

h) Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	-	2% on cost
Fixtures and fittings	-	20% on cost
Motor vehicles	-	20% on cost

The charity has a capitalisation threshold of £1,000, at which point all assets are capitalised.

There are no assets under the course of construction.

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

i) Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustee.

The general fund comprises unrestricted funds which are neither designated by Trustee Directors nor restricted by donors.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. There is one remaining designated fund within the Trust which form part of the unrestricted funds.

j) Investment Statement

Investments are valued at market value as at the balance sheet date. Realised and unrealised gains and losses arising on the revaluation of investments are credited or charged to the Statement of Financial Activities.

k) Capital Fund

A Designated "Capital fund" has been established to account for the value of Fixed Assets which are not within the Endowment Fund and thus cannot be used for the general purposes of the Charity.

l) Endowment Fund

This represents the original gift to the charity of its freehold land and building in 1896. The freehold property has been revalued as at 25 March 2011 using the depreciated replacement cost value at £5,727,362. The value at the year ended 31 March 2019 totalled £4,831,389 (2018: £4,944,753).

m) Pension costs and other post-retirement benefits

The charity supports a defined contribution group personal pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

These contributions are invested in an insurance company and are therefore separate from the charity's assets.

n) Stock

Stock within the charity consists of donated second hand wooden furniture, the value of which is considered to be minimal. On this basis, no value can be applied to items. Stock within the trading subsidiary is valued at the lower of cost and net realisable value.

o) Financial instruments

The Meath Epilepsy Charity Trust has financial assets of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at the present value of future cash flows (amortised costs). No discounting has been applied to these financial instruments on the basis that the periods over which amounts will be settled are such that any discounting would be immaterial.

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

p) Critical accounting judgements and key sources of estimation

In the application of the charity's accounting policies, which are described within the notes above, the Trustee Directors are required to make judgements, estimates, assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects the current and future periods.

In the view of the Trustee Directors, no assumptions concerning the future or estimation uncertainty affecting assets and liabilities at the balance sheet date are likely to result in a material adjustment to their carrying amounts in the next financial year.

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

2.	DONATIONS AND LEGACIES	2019	2018				
		£	£				
	All donations and Legacies	601,436	178,630				
	Total	601,436	178,630				
3.	INVESTMENT INCOME	2019	2018				
		£	£				
	Investment dividends & interest received	19,714	17,416				
4.	INCOME FROM CHARITABLE ACTIVITIES	2019	2018				
		£	£				
	Residential and day care services						
	Residential fees	5,416,051	5,279,770				
	Day Centre and other income	187,880	149,380				
	Filmer Grove income	17,658	17,194				
	Supported living	213,234	206,898				
	Total	5,834,823	5,653,242				
5.	CHARITABLE ACTIVITIES COSTS						
		Charitable Activities					
		Residential Supported	Social				
		& Day Care Living	Enterprise				
		£ £	£				
			Raising				
			Funds				
			£				
			Total				
			2019				
			£				
			Total				
			2018				
			£				
	Staff costs	3,937,393	141,497	125,123	151,402	4,355,415	4,086,963
	Other direct expenditure	904,771	18,496	2,871	83,424	1,009,562	861,767
	Support staff costs	467,806	-	-	-	467,806	544,180
	Support costs	276,977	-	-	13,482	290,459	373,339
	Retail costs	-	-	181,896	-	181,896	523,580
	Depreciation	416,214	-	-	-	416,214	391,457
	Total for the year ended 31 March 2019	6,003,161	159,993	309,890	248,308	6,721,352	6,781,286
	31 March 2018	5,819,443	166,020	661,598	134,225	6,781,286	6,781,286

Included in residential and day care services is £113,364 as an expense for depreciation on the endowed property (2018: £111,804).

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

6. SUPPORT COSTS	2019	2018
Residential Care Support Costs	£	£
Staff costs	467,807	544,180
General overheads	252,017	349,139
Governance costs – external auditor's remuneration	24,960	24,200
	<u>744,784</u>	<u>917,519</u>

7. TRUSTEE DIRECTORS REMUNERATION AND BENEFITS AND KEY MANAGEMENT PERSONNEL

During the year there were three key management personnel comprising the Chief Executive, Head of Residential Services and Finance Manager who received remuneration totalling £148,602 (2018: £289,156).

No trustee received any remuneration or other benefits or reimbursement of any expenses for the year ended 31 March 2019 nor for the year ended 31 March 2018.

During the year a decision was made to carry out some staff changes and a provision was made of £38,283 (2018: £47,725) in order to settle any relevant redundancy costs.

Employees Earning over £60,000	2019	2018
	No. of Staff	No. of Staff
Between £60,000 and £70,000	-	-
Between £70,000 and £80,000	-	1
Between £80,000 and £90,000	1	1
Between £110,000 and £120,000	-	-

8. STAFF COSTS	2019	2018
	£	£
Wages and salaries	4,289,339	4,137,365
Social security costs	322,971	301,982
Other pension costs	209,029	191,796
Total	<u>4,821,339</u>	<u>4,631,143</u>

The average number of staff during the year:

	2019	2018
	Avg No.	Avg No.
Total	186	206

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

9. TANGIBLE FIXED ASSETS

GROUP

	Freehold Property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost				
At 1 April 2018	14,577,952	1,355,530	180,099	16,113,581
Additions	61,725	179,410	37,890	279,025
Disposals	-	(39,060)	(70,650)	(109,710)
At 31 March 2019	<u>14,639,677</u>	<u>1,495,880</u>	<u>147,339</u>	<u>16,282,896</u>
Depreciation				
At 1 April 2018	1,734,645	1,078,828	131,107	2,944,580
Charge for the year	288,140	108,770	19,304	424,026
Eliminated on disposal	-	(14,545)	(70,650)	(85,195)
At 31 March 2019	<u>2,022,785</u>	<u>1,173,053</u>	<u>79,761</u>	<u>3,275,599</u>
Net book value				
At 31 March 2019	<u>12,616,892</u>	<u>322,827</u>	<u>67,578</u>	<u>13,007,297</u>
At 31 March 2018	<u>12,843,307</u>	<u>276,702</u>	<u>48,992</u>	<u>13,169,001</u>

Included in cost or valuation of freehold property is freehold land of £170,869 (2018: £170,869).

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

9. TANGIBLE FIXED ASSETS (continued)

CHARITY

	Freehold Property £	Fixtures and fittings £	Motor vehicles £	Total £
Cost				
At 1 April 2018	14,577,952	1,327,104	180,099	16,085,155
Additions	61,725	168,776	37,890	268,391
Disposals	-	-	(70,650)	(70,650)
At 31 March 2019	14,639,677	1,495,880	147,339	16,282,896
Depreciation				
At 1 April 2018	1,734,645	1,064,283	131,107	2,930,035
Charge for the year	288,140	108,770	19,304	416,214
Eliminated on disposal	-	-	(70,650)	(70,650)
At 31 March 2019	2,022,785	1,173,053	79,761	3,275,599
Net book value				
At 31 March 2019	12,616,892	322,827	67,578	13,007,297
<i>At 31 March 2018</i>	<i>12,843,307</i>	<i>262,821</i>	<i>48,992</i>	<i>13,155,120</i>

Included in cost or valuation of freehold property is freehold land of £170,869 (2018: £170,869).

10. FIXED ASSET INVESTMENTS

GROUP & CHARITY

	2019 £	2018 £
Listed investments		
Market value		
At 1 April	796,239	820,501
Additions	94,447	98,003
Disposals	(109,048)	(110,337)
Unrealised (loss)/gains on investments	70,569	(11,928)
At 31 March	852,207	796,239

The historical cost of listed investments is £710,601 (2018: £682,928).

The listed investments held for both years is a mixture of equities and bonds.

**THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

10. FIXED ASSET INVESTMENTS (continued)

CHARITY

**Shares in
group
undertakings
£**

Historical cost

At 1 April 2018

Additions

Disposals

Revaluations

At 31 March 2019

Net book value

At 31 March 2019

At 31 March 2018

1

-

-

-

1

1

1

There were no investment assets outside the UK. The Charity's investment in Group undertakings at the balance sheet date was in The Art House at the Meath Limited:

The Arthouse at the Meath Limited – Registered Number 07148467 (England & Wales)

Nature of business: Social enterprise for educating and helping residents of The Meath to make art, the commercialisation of art and selling art images.

Class of shares: Ordinary - 100% Holding

	2019 £	2018 £
Aggregate capital and reserves	<u>(37,960)</u>	<u>(26,724)</u>
Profit/(Loss) for the year	<u>(11,236)</u>	<u>72,358</u>

Social enterprise for educating and helping residents of The Meath to make art, the commercialisation of art and selling art images.

	2019 £	2018 £
Turnover	78,952	370,097
Cost of sales	34,388	201,163
(Loss)/Profit on Ordinary Activities before Gift Aid and Taxation	(11,236)	72,358
(Loss)/Profit for the year	<u>(11,236)</u>	<u>72,358</u>
Assets	109,226	149,742
Liabilities	<u>(147,186)</u>	<u>(178,466)</u>
	<u>(37,960)</u>	<u>(26,724)</u>

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

11. DEBTORS: amounts falling due within one year

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
Residents' fees	282,920	282,769	282,920	282,769
Trade debtors	-	38,600	-	-
Other debtors	304,401	37,771	207,176	37,797
Prepayments and accrued income	86,682	98,778	86,681	92,646
Amounts due from group undertaking	-	-	147,186	117,624
	674,003	457,918	723,963	530,836

Included within the above Other debtors balance is £97,226 (2018: £nil) due from Arthouse Unlimited that is due after 12 months' time.

12. CASH AT BANK

At 31 March 2019, the charity held monies which are administered on behalf of residents of £149,436 (2018: £177,784), as well as residents' personal monies of £56,056 (2018: £48,943) and Employment and Support Allowance of £16,378 (2018: £25,010). These balances have not been included in these accounts.

13. CREDITORS: amounts falling due within one year

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
Trade creditors	150,977	152,002	150,977	135,895
Social security and other taxes	101,573	102,558	101,573	102,558
Deferred income	37,396	22,234	37,396	22,234
Other creditors	44,246	69,395	44,246	38,805
Accrued expenses	277,676	303,070	277,676	288,925
	611,868	649,259	611,868	588,417

Deferred income reconciliation:

	Group		Charity	
	2019	2018	2019	2018
	£	£	£	£
As at 1 April	22,234	143,847	22,234	143,847
Deferred income in the period	37,396	-	37,396	-
Released income in the period	(22,234)-	(121,613)	(22,234)	(121,613)
As at 31 March	37,396	22,234	37,396	22,234

Deferred income relates to residential fees received in advance of the period to which it relates.

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

GROUP

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds 2019	<i>Total Funds 2018</i>
	£	£	£	£	£
Fixed assets	8,175,908	-	4,831,389	13,007,297	13,169,001
Investments	852,207	-	-	852,207	796,239
Current assets	1,136,528	332,715	-	1,469,243	1,259,479
Current liabilities	(611,868)	-	-	(611,868)	(649,259)
	<u>9,552,775</u>	<u>332,715</u>	<u>4,831,389</u>	<u>14,716,879</u>	<u>14,575,460</u>

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

15. MOVEMENT IN FUNDS

GROUP

	<i>Total Funds 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>Gains and (losses) £</i>	<i>Total Funds 2019 £</i>
Unrestricted funds						
General fund	1,406,459	6,263,503	(6,412,004)	-	70,569	1,328,527
Capital fund	8,224,248	-	-	-	-	8,224,248
Restricted Fund	-	528,699	(195,984)	-	-	332,715
Endowment funds	4,944,753	-	(113,364)	-	-	4,831,389
TOTAL FUNDS	14,575,460	6,792,202	(6,721,352)	-	70,569	14,716,879

GROUP

	<i>Total Funds 2017 (as restated) £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>Gains and losses £</i>	<i>Total Funds 2018 £</i>
Unrestricted funds						
General fund	9,947,128	6,364,989	(6,669,482)	(8,224,248)	(11,928)	1,406,459
Capital fund	-	-	-	8,224,248	-	8,224,248
Restricted funds						
Endowment funds	5,056,557	-	(111,804)	-	-	4,944,753
TOTAL FUNDS	15,003,685	6,364,989	(6,781,286)	-	(11,928)	14,575,460

Capital Fund

A Designated "Capital fund" has been established to account for the value of Fixed Assets which are not within the Endowment Fund and thus cannot be readily realised and used for the general purposes of the Charity. This was created via a transfer from the "General fund" in 2019.

Permanent Endowment Fund

This represents the original gift to the charity of its freehold land and building in 1896. The freehold property has been revalued as at 25 March 2011 using the depreciated replacement cost value at £5,727,362.

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

15. MOVEMENT IN FUNDS (CONTINUED)

Restricted funds

Marguerite Foundation

A total of £188k was received in the year for relocation and refurbishment of the finance office and meeting room and the development of a new 3 bedroom unit. The full amount is carried forward in restricted funds to be utilised in 2019/20.

The Fidelity Foundation UK

A restricted donation of £100k was received for office refurbishment to make a new 3 bedroom house. £58k has been spent in the year, with the remainder to be spent in the next year.

Bradbury Foundation

A total of £100k - For office refurbishment to make a new 3 bedroom house. Income accrued in 2018/19 and will be spent on the new "the Bradbury" 3 bedroom unit in 2019/20.

The Lockwood Foundation

£40,184 was received towards a new 17 seater specially adapted new minibus, this was utilised in full during the year.

The Ian Karten Charitable Trust

£25k was received and spent during the year on a new IT suite for the residents.

The Bateman Family Charitable Trust

A total of £22.5k was received for a wheelchair stair lift, power aided wheelchair and part funded Activity Worker salaries at Changing Perceptions. This was fully utilised in the year.

Wates Family Charities

A total of £20k – Part funding of salaries at Changing Perceptions (£10k in 2018 and £10k in 2019) Fully spent on CP salaries in 2018/19.

16. OPERATING LEASE COMMITMENTS

Total future minimum lease payments under non-cancellable operating leases:

CHARITY	Land and building		Other operating leases	
	2019	2018	2019	2018
	£	£	£	£
Within one year	24,000	46,000	80,970	14,711
Between one and five years	99,000	205,173	49,617	17,831
In more than five years	-	-	-	331
	<u>123,000</u>	<u>251,176</u>	<u>130,587</u>	<u>32,873</u>

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

16. OPERATING LEASE COMMITMENTS

Total future minimum lease payments under non-cancellable operating leases:

GROUP	Land and building		Other operating leases	
	2019 £	2018 £	2019 £	2018 £
Within one year	24,000	50,000	83,021	16,763
Between one and five years	99,000	205,173	49,959	20,225
In more than five years	-	-	-	331
	123,000	255,173	132,980	37,319

Total payments made in respect of lease payments during the period totalled:

GROUP	2019 £	2018 £
Land and buildings	50,000	42,000
Other operating leases	99,789	17,663
	149,789	59,663

17. PENSION COMMITMENTS

During the year £182,939 was paid into the group personal pension scheme (2018: £191,796). There was £32,274 outstanding at the Year End (2018: £28,691).

18. RELATED PARTY DISCLOSURES

There have been no related party transactions that require disclosure other than the transactions with the subsidiary company and Westbrook Housing as shown below:

The Arthouse at the Meath

The Arthouse at the Meath was a related party as it is a wholly owned subsidiary limited company through which the residents of the charity sell artwork and merchandise. The Arthouse at the Meath demerged on the 31st May 2018 separating from the Meath and forming an independent charity called Arthouse Unlimited (Charity No. 1177900).

At the Year End £147,186 was due to the charity (2018: £117,624).

Westbrook Housing

Two Trustee Directors of the Meath Epilepsy Charity are also Trustee Directors of Westbrook Housing. Westbrook Housing is a charitable company which leases property to then grant tenancies at affordable rents to people with disabilities, whilst facilitating their care and support through The Meath Epilepsy Charity. During the year one property was rented to the Meath Epilepsy Charity by Westbrook Housing. The rental costs were £nil (2018: £6,300, with a rolling balance of £1,800 for 2 months' rent as a deposit in prior year).

At the Year End £30,000 was due to the charity (2018: £39,013).

19. ULTIMATE CONTROLLING PARTY

The charity is controlled by the Trustee directors of the Meath Trustee Company.

THE MEATH EPILEPSY CHARITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

20. COMPARATIVE FIGURES FOR THE STATEMENT OF CONSOLIDATED FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2018

GROUP		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2018 Total funds £
	Notes				
INCOME AND					
ENDOWMENTS FROM	2				
Donations and legacies		178,630	-	-	178,630
Charitable activities	4				
Residential and day care services		5,653,242	-	-	5,653,242
Fund raising events		41,230	-	-	41,230
Social enterprise		474,471	-	-	474,471
Investment income	3	17,416	-	-	17,416
Total		6,364,989	-	-	6,364,989
EXPENDITURE ON					
Charitable activities	5				
Residential and day care services		5,873,659	-	111,804	5,985,463
Raising funds	5	134,225	-	-	134,225
Social enterprise	5	661,598	-	-	661,598
Total		6,669,482	-	111,804	6,781,286
Net gains on investments		(11,928)	-	-	(11,928)
NET INCOME/(EXPENDITURE)		(316,421)	-	(111,804)	(428,225)
Transfers between funds		-	-	-	-
NET MOVEMENT IN FUNDS		(316,421)	-	(111,804)	(428,225)
RECONCILIATION OF FUNDS					
Total funds brought forward (as restated)		9,947,128	-	5,056,557	15,003,685
TOTAL FUNDS CARRIED FORWARD		9,630,707	-	4,944,753	14,575,460