



KITCHEN CAFÉ ASSISTANT

Salary: £11.44 per hour

Excellent benefits: Enhanced holiday & sick pay, free on-site parking, healthcare cash back scheme, free on-site gym, employee wellbeing & assistance program

Overview: The Hive is a buzzing and vibrant social enterprise cafe which is at the heart of The Meath Epilepsy Charity. We are looking for a friendly and efficient Catering Assistant to prepare freshly made food and drink and to work alongside our friendly team of staff, volunteers and the people we support to deliver a great customer experience.

This role is Monday to Friday, 27.5 hours per week, with occasional weekend work required.

The Hive is a social purpose café with emphasis on improving sustainability, making connections with the local community and providing healthy, freshly prepared, natural choices. The Hive Café Assistant will be a key member of a friendly, busy team who champion wellbeing through the delivery of healthy food and drink and social opportunities at The Hive.

Job Purpose: To support the Hive Team Leader in the back of house and overall all areas of the café service, with particular emphasis on food preparation.

Key Responsibilities Include:

- Food/drink preparation for lunch service, including baking and cooking, regular supper club events, snacks and cakes.
- Meet and greet customers, volunteers and staff.
- Assist with serving customers, taking food and drink orders and food and drink preparation.
- Handle money, give correct change.
- Follow morning set up procedures/ close down procedures (depending on shift)
- Maintain the cleanliness of the café.
- Share responsibility with the other staff members for food and beverage stock levels and correct storage.
- Where possible contribute new ideas to maintain interest and custom in the Café.
- Be aware of food safety legislation and good practice.
- Actively support and encourage residents working in the Café.

Essential: Experience with and proficient in food preparation. Ability to work as part of a busy team and follow organisational processes. Excellent customer service, friendly demeanour, experience in handling cash, punctuality, people facing, smart appearance.

Our Team: The Hive team includes staff, volunteers from the community and some of the people we support as Hive Helper Volunteers. The people we support have complex epilepsy and physical and/or

learning disabilities. We aim to create a busy, inclusive and friendly atmosphere where staff, volunteers, the people we support and visiting community groups gather to meet, eat and thrive!